

Steps to obtain the applicant's national address

- ❖ The applicant can obtain a copy of the national address by visiting the official website of Saudi Post "SPL" through the following steps:
 1. Click on the [link](#) to enter the Saudi Post website "SPL"
 2. Choose the "Business" option, then enter your ID number, password and visible code, then click on Login as shown in the image below.

The image shows the Saudi Post (SPL) website interface. At the top, there is a language selector set to "English" and a "تسجيل" (Sign Up) button. The main content area is divided into two columns. The left column features a smartphone displaying the SPL mobile app interface, which includes a greeting "Hi Mahal", a "Try Interactive Catalog" button, and a "My Shipments" section with "Sending" and "Receiving" counts. The right column is titled "تسجيل الدخول" (Login) and "الرجاء اختيار نوع الحساب" (Please select account type). It offers two options: "الأفراد" (Individual) and "الاعمال" (Business), with "الاعمال" selected. Below this, there is a section for "بيانات التسجيل" (Registration Data) with three input fields: "اسم المستخدم / رقم الرخصة / السجل التجاري" (User Name / License Number / Commercial Register), "كلمة المرور" (Password), and "الرمز المرئي" (Visible Code). The visible code is "3 5 8 7". A "تسجيل الدخول" (Login) button is at the bottom right.

3. Enter the verification code sent to the authorized person's mobile on behalf of the applicant



4. Click on the Manage Addresses icon



5. Click on the national address icon that falls under the address management menu.



6. You can now download or print your national address.